

Provider Notice

To: All IBHS Providers
From: PerformCare
Date: December 21, 2022
Subject: IBHS 22 109 IBHS Documentation and Written Order Updates

This notice serves to provide two specific clarifications following consultation with OMHSAS licensing:

- All documents (i.e., Written Order/BPE, assessment, ITP, FBA) included in an IBHS prior authorization request must reference the specific (billable) IBHS service (i.e., Asst. BC-ABA, BA, BC, BA-ABA, BHT-ABA, MT) being recommended/provided throughout and not the staff Member's qualification (i.e., BCBA/RBT). PerformCare understands that certain providers working with commercial insurance want to keep this notation in the document as they also submit them for the purpose of commercial funding and that is acceptable. In those cases, references to both the IBHS service and individual staff qualification should be made (see example citations below). References to staff qualifications in any document without notation of the corresponding IBHS service will not be accepted as this does not meet the billable service requirements per IBHS regulations. This is not a change and has always been the expectation. Enforcement of this will begin 1/1/2023.
 - Ex. BA/BCBA or BHT-ABA (RBT)
- Per the IBHS regulations, a Written Order/Best Practice Evaluation (BPE) expires within 12 months of the date of the face-to-face appointment. This means the Written Order/BPE remains valid until the day before the year anniversary of the date of the Written Order/BPE. The Written Order/BPE must be valid on the day PerformCare receives the IBHS to be considered a valid request. As a reminder, PerformCare encourages providers to submit IBHS requests 2 weeks in advance of the IBHS Order/BPE expiration date.
 - Example: A Written Order completed on 1/1/2023 will expire 12/31/2023.

Please contact your Account Executive with any questions.

cc: Scott Suhring, Capital Area Behavioral Health Collaborative
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